



**REQUEST FOR REFUND OF REGISTRATION FEES**

**REFUND POLICY**

A written request for a full refund **MUST** be submitted to the MONAHRO Service Office no later than three (3) days prior to the meeting. All requests received after that date will be assessed a \$25.00 fee. All requests for refunds after the meeting must be submitted within two (2) weeks of the meeting.

From: \_\_\_\_\_ Date: \_\_\_\_\_

Meeting Title: \_\_\_\_\_

Please make check Payable to: \_\_\_\_\_

Mail check to the following address: \_\_\_\_\_

Signature: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Requested refund for (name of person): \_\_\_\_\_

Reason for request: \_\_\_\_\_

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*For use by Missouri NAHRO Servicer & Missouri NAHRO Treasurer, Karen Chaney*

Date Request Received: \_\_\_\_\_

Amount of Paid Registration: \$ \_\_\_\_\_

Amount of Refund Fee: \$ \_\_\_\_\_

Amount of Refund Due: \$ \_\_\_\_\_

Date Paid: \_\_\_\_\_ Check (s) No. \_\_\_\_\_

\_\_\_\_\_  
Karen Chaney, MO NAHRO Treasurer

**MONAHRO**  
**12246 FM 1769**  
**Graham, Texas 76450**  
**Fax: 1 (866) 234 - 4018**  
**Phone 940-521-9982**  
**Email: [monahroso@brazosnet.com](mailto:monahroso@brazosnet.com)**